



EXHIBITION HANDLING FORM



Please return the completed quotation form to:
Dan Flower – dflower@agility.com

Agility Fairs & Events
One Western Gateway
Royal Victoria Dock, London E16 1XL, UK
Tel: + 44 (0) 207 069 5304

Please arrange to receive, unload and position the following consignment to:		Exhibitor name		Hall no			Stand no	
Number and Type of Packaging	Description of Goods	Gross Wt. Kg	Dimension cms			Value		
			L	W	H			

**NB: If you are unsure of this information at the time of completing this form, do not worry!
We will contact you to discuss final arrangements nearer the time of the exhibition.**

We require the following services:
(Please tick as required)

- Global transport service(air/road/sea)
- Customs clearance at local sea and airports and direct service to fair site
- Temporary customs clearance (upon approval of documentation)
- Permanent customs clearance (duty may be applicable)
- Unloading / Reloading by Fork truck / Crane to our exhibition stand
- Additional labour/equipment for unpacking/assembly of exhibits
- Collection, storage and re-delivery of empty packing material
- Pre-Show / Post Show Warehousing
- Full goods storage
- Return shipping services

Special Instructions:

Please tick If you would like to receive information regarding General freight products (Road, Sea & Air) and Specialty services (Projects and Chemicals)

Goods are ready for collection on:

Date: _____ Time: _____

We require goods on stand by:

Date: _____ Time: _____

Company name: _____

Address: _____

Tel / Fax: _____

Company registration: _____

VAT No: _____

Visa/MasterCard No: _____

Expiry Date: _____

Security No: _____

Signed: _____

Name (please print): _____

Date: _____

Email: _____