

# LIFTING & HANDLING ORDER FORM



Fairs & Events



Please return the completed order form to:

Alexander Smith - [alsmith@agility.com](mailto:alsmith@agility.com)

Agility Fairs & Events

One Western Gateway,

Royal Victoria Dock, London E16 1XL

Tel: + 44 (0) 207 069 5320 | Fax: + 44 (0) 843 227 2033

Stand Name		Stand / Hall No	
Date goods required on stand		Time on stand	
Date goods collected from stand		Collection time	
Invoice Party / Company Name			
Invoice Address			Postcode
Company registration Number		Telephone	
VAT number, EU companies Only		Fax	
Email Address			
Card Number			
Card Type, AMEX not accepted:	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Debit Card	Expiry Date
			Security Number:
Print Name		Sign Name	

Please indicate which of the below services you require (Please tick as required)

<b>Services :</b>		
<input type="checkbox"/> Unload to stand**	£45.00 per 1m3, min £90.00*	<input type="checkbox"/> Collection from exhibitor premises to arrival site <i>Please confirm collection address if different to above.</i>
<input type="checkbox"/> Empty case storage	£35.00 per 1m3, min £70.00	<b>Do you have a fork lift or loading facilities at your premises:</b>
<input type="checkbox"/> Reload from stand**	£45.00 per 1m3, min £90.00*	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Up to 3T forklift for erection / dismantling work on stand only**	£90.00 per hour, min.£180.00*	<input type="checkbox"/> Receipt at Agility warehouse and transfer to site
<b>** For courier shipments, please ensure you contact us before shipping the goods so we can provide you with correct consignee information.</b>		<input type="checkbox"/> Return shipping to Agility warehouse
		<input type="checkbox"/> Return shipping to exhibitor premises

\* 50% overtime surcharge applicable for work carried outside of normal working hours which are Monday to Friday 0800 – 1700hrs.

Approximate dimensions: (please attach specification sheet, if required)

Quantity	Description of goods	L X W X H (cms)	Weight
		x x	
		x x	
		x x	
		x x	
		x x	

Please tick  If you would like to receive information regarding General freight products (Road, Sea & Air) and Specialty services (Projects and Chemicals)

All prices are exclusive of VAT. Please note, we do not accept American Express.  
IMPORTANT: All business is undertaken subject to the current editions of our standard trading conditions which are UKWA (warehousing) and BIFA. (All other business) Copies available upon request

