



**FUTURE  
ENERGY  
EAST AFRICA**

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CONFERENCE & EXPO

# HANDLING TARIFF

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Presented by:

Agility Fairs & Events

ExCeL Exhibition Centre

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## T A R I F F - SEA FREIGHT

### 2.1 SEAFREIGHT – INWARD HANDLING CHARGES

From free arrival Mombasa seaport, clearance and delivery up to booth (unpacked condition) - one time positioning

Basic Handling Charge		<b>US\$ 190.00</b> per cubic meter (CBM) or 1,000 kgs whichever is greater
Minimum Handling Charge	FCL 20' DC	<b>25 CBM</b> per 20' DC
	FCL 40' DC	<b>40 CBM</b> per 40' DC
	FCL 40' HC / OT	<b>45 CBM</b> per 40' High Cube container
Port charges, shipping line charges		<b>At cost + 15%</b>
IDF Processing Fee		<b>2.25%</b> / min: <b>US\$ 125.00</b> per shipment
RDF		<b>1.5%</b> / MIN <b>US\$ 125.00</b> per shipment
Temporary Import Bond Fees		3% of CIF value of the goods assessed by Kenyan customs, Minimum <b>US\$ 350.00</b> per exhibitor per invoice per waybill
Consignment Service Fee		<b>US\$ 100.00</b> per consignment
VAT Charges		<b>16%</b> of the total invoiced amount excluding bond fees, Minimum <b>US\$ 75.00</b> per exhibitor per shipment

### 2.1 SEAFREIGHT – OUTWARD HANDLING CHARGES

Collection from the booth, delivery up to Mombasa Seaport

Basic Handling Charge		<b>US\$ 190.00</b> per cubic meter (CBM) or 1,000 kgs whichever is greater
Minimum Handling Charge	FCL 20' DC	<b>25 CBM</b> per 20' DC
	FCL 40' DC	<b>40 CBM</b> per 40' DC
	FCL 40' HC / OT	<b>45 CBM</b> per 40' High Cube container
Port charges, shipping line charges		<b>At cost + 15%</b>
Cancellation of Bond Fees		<b>US\$ 150.00</b> per exhibitor per invoice per waybill
Consignment Service Fee		<b>US\$ 100.00</b> per consignment
VAT Charges		<b>16%</b> of the total invoiced amount excluding bond fees , Minimum <b>US\$ 75.00</b> per exhibitor per shipment

#### Notes:

#### **\*NO LCL SERVICE AVAILABLE FOR BOTH INBOUND / OUTBOUND MOVEMENTS**

- Inward handling charges include import documentation and import customs clearance, transportation, offloading, delivery to booth & storage of empty cases.
- Outward handling charges include return of empty cases, collection from exhibition stand, loading onto Truck, transportation to port, export customs clearance & port Fees.
- Above charges exclude port storage, demurrage, packing repacking, dismantling of display panels or machinery of any kind. If these special services are required, it will be subject to a mutual agreement with the exhibitor and additional charges will be levied.

- For return shipments booked on Freight Collect basis, a co-ordination fee is applicable and should be agreed with us in advance preferably during the sales process
- Document courier fee will be charged at **US\$ 125.00** per courier pouch.

### **3. T A R I F F - A I R F R E I G H T**

#### **3.1 AIRFREIGHT - INWARD HANDLING CHARGES**

*(For individual exhibits not exceeding 2,000 kgs)*

From free arrival JKIA Nairobi Airport to delivery exhibition stand (one time positioning) inclusive of removal and temporary storage of empties on site, subject to free storage availability at the venue.

Basic Handling Charge	<b>US\$ 1.90</b> per chargeable weight (gross weight or volume whichever is higher)
Minimum Handling Charge	<b>US\$ 475.00</b> per consignment per exhibitor per HAWB / AWB
Temporary Import Bond Fees	3% of CIF value of the goods assessed by Kenyan customs, Minimum <b>US\$ 350.00</b> per exhibitor per invoice per waybill
IDF Processing Fees	<b>2.25%</b> / min: <b>US\$ 125.00</b> per shipment
RDF	<b>1.5%</b> / MIN <b>US\$ 125.00</b> per shipment
Consignment Service Fee	<b>US\$ 100.00</b> per consignment
VAT charges	<b>16%</b> of the total invoiced amount excluding bond fees Minimum US\$75.00 per exhibitor per shipment

#### **3.1 AIRFREIGHT - OUTWARD HANDLING CHARGES**

Collection from stand delivery upto to JKIA Nairobi Airport

Basic Handling Charge	<b>US\$ 1.90</b> per chargeable weight (gross weight or volume whichever is higher)
Minimum Handling Charge	<b>US\$ 450.00</b> per consignment per exhibitor per HAWB / AWB
Consignment Service Fee	<b>US\$ 100.00</b> per consignment
Cancellation of Bond Fees	<b>US\$ 150.00</b> per exhibitor per invoice per waybill
VAT charges	<b>16%</b> of the total invoiced amount excluding bond fees Minimum US\$ 75.00 per exhibitor per shipment

#### **Notes:**

- Inward handling charges includes import customs clearance, transportation to site, off Loading at Site, delivery to booth, removal & storage of empty cases.
- Outward handling charge includes return of empty cases, collection from stand, loading onto truck at site, transportation to airport, export customs clearance & airport handling charges.
- Above service excludes unpacking, stand dressing, assembly of display panels or machinery or decoration of any kind for inbound & vice versa for outbound. If these special services are required, it will be subject to a mutual agreement with the exhibitor and additional charges will be levied.
- The above charges excludes airport handling, airport storage and any other additional charges which are not listed above will be charged at actual plus 10% outlay fee
- For return shipments booked on Freight Collect basis, a co-ordination fee is applicable and should be agreed with us in advance preferably during the sales process. The charge is **US\$ 250.00** per shipment

- Air Waybill exchange fee @ **US\$ 125.00** per issue is applicable if consignee on consolidated MAWB is any other, than as per our Consigning Instructions, and/or delivery order needs to be collected from any agent/forwarder for import shipments.
- Document courier fee will be charged at **US\$ 125.00** per courier pouch.

#### **4. TARIFF - FILMS / VIDEO TAPES / PUBLICATIONS**

From arrival JKIA Nairobi Airport to exhibition site excluding censorship fee levied by the Board of Film Censors.

Handling Rate	As per Airfreight Tariff
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Ensure contents of the DVD/CD/Publications respect the religious, political & cultural sensitivity of the region.

#### **5. TARIFF-ADDITIONAL SERVICES**

##### 5.1 Heavy-Lift Surcharges

Heavy-lift surcharge for over 2000 kg & less than 8000 kg per unit or for units in excess of 2.0(l) x 2.0(w) x 1.5(h) meters freight is charged at Tariff Plus 50%. These additional heavy-lift charges will apply for inward movements as well as for outward movements. Charges are for one time positioning only. Any additional re-positioning will incur extra charges. Exhibits exceeding 8,000 kg per package will be subject to an individual quotation when the dimensions and weights are provided.

##### 5.2 Rental of Forklift

Rental of forklift includes fuel & operator and is available for set-up of exhibits if required and should be booked in advance by at least 5 working days.

Scope of work is for assembly / erection of material at stand area and cannot be utilized for offloading / loading of material / freight at marshaling yard.

2,000 kilos forklift	<b>US\$ 70.00</b> per hour (Minimum 3 hours per order, if equipment already available onsite.)
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##### 5.3 Manpower

If exhibitor likes to hire additional unskilled labor for standing dressing, etc., the manpower rate shall be as follows and must be booked in advance by at least 5 working days.

Monday to Friday (0800 – 1700 hrs)	<b>US\$ 35.00</b> per man per hour (Minimum 3 hours per order)
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\* Overtime Surcharge would apply for work performed outside of our normal working hours / work days.

## **6. TENTATIVE RE-EXPORT TIMEFRAME**

- FCL shipments from Nairobi - 10 days from last day of break-down
- Airfreight shipments from Nairobi - 10 days from last day of break-down

### **Notes:**

- The above is subject to receiving return complete instructions prior show closure and customs inspection
- The above is subject to space and final acceptance / confirmation of cargo by carrier or line.
- The Above is subject to Weekends / Public Holidays
- Notification for urgent re-export shipments to be provided within 5 working days prior to the close of the show and premium rates may apply.

## **LATE ARRIVAL SURCHARGES**

The following surcharges will apply for consignments arriving after the advised Timeframes / deadlines.

### **SEA FREIGHT**

One week before the required delivery on site                      30% SURCHARGE\*\* ON BASIC HANDLING CHARGES

### **AIR FREIGHT**

One week before the required delivery on site                      30% SURCHARGE\*\* ON BASIC HANDLING CHARGES

(\*\*We will not guarantee delivery before the opening of the Exhibition or during the show)

## **7. Courier handling**

Courier handling fee – Max 20 kgs	<b>US\$ 275.00</b> per consignment
Above 20 kgs	<b>US\$ 1.00</b> per kilo / min <b>US\$ 275.00</b>

## **8. NOTES TO TARIFF:**

- For early arrival shipments- airport/seaport storage or demurrage charges if applicable will be charged additionally.
- Any third party charges incurred will be charged as per actual plus 10% outlay fee
- Import permits are required on goods that are controlled by Import Control Regulations authority.
- Handling and storage of empty cases are subject to free space availability on site, Additional storage charges may apply for off-site storage, which are levied by venue towards these services.
- Additional handling charges will be applicable for split delivery of freight into different stands / halls locations.

- Additional charges will be applicable for fumigation or wooden packaging if required.
- Export air / sea freight charges, shipment via HC, OT, FR and accessible storage charges will be quoted on case to case basis if required.
- The charges / fines incurred due to incorrect documentation will be charged accordingly.
- Any additional services which are not listed above will be provided an individual quotation based on the requirement.

### **IMPORTANT**

**Value Added Tax (VAT) in Kenya is 16% of the total invoiced amount excluding bond fees. Minimum US\$ 75.00 per exhibitor per shipment and the applicable charges for the same will be included as an additional charge on our final invoice.**

All business transacted is only in accordance *with Agility's / our sub-contractors' Standard Trading Conditions*, copy is available upon request.

Use of Agility Fairs & Events (Agility Logistics) Dubai services – partly or full – and any requirement for additional services at any time before / during or after the exhibition should be expressed in writing only.

#### **Agility Fairs & Events**

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