



EXHIBITION HANDLING FORM

Please return the completed quotation form to:
Dan Flower – dflower@agility.com

Agility Fairs & Events
One Western Gateway
Royal Victoria Dock, London E16 1XL, UK
Tel: + 44 (0) 207 069 5304
Fax: + 44 (0) 843 227 2033



Please arrange to receive, unload and position the following consignment to:		Exhibitor name		Hall no		Stand no	
Number and Type of Packaging	Description of Goods	Gross Wt. Kg	Dimension cms			Value	
			L	W	H		

NB: If you are unsure of this information at the time of completing this form, do not worry!
We will contact you to discuss final arrangements nearer the time of the exhibition.

We require the following services:
(Please tick as required)

- Global transport service(air/road/sea)
- Customs clearance at local sea and airports and direct service to fair site
- Temporary customs clearance (upon approval of documentation)
- Permanent customs clearance (duty may be applicable)
- Unloading / Reloading by Fork truck / Crane to our exhibition stand
- Additional labour/equipment for unpacking/assembly of exhibits
- Collection, storage and re-delivery of empty packing material
- Pre-Show / Post Show Warehousing
- Full goods storage
- Return shipping services

Special Instructions:

Please tick If you would like to receive information regarding General freight products (Road, Sea & Air) and Specialty services (Projects and Chemicals)

Goods are ready for collection on:

Date: _____ Time: _____

We require goods on stand by:

Date: _____ Time: _____

Company name: _____

Address: _____

Tel / Fax: _____

Company registration: _____

VAT No: _____

Visa/MasterCard No: _____

Expiry Date: _____

Security No: _____

Signed: _____

Name (please print): _____

Date: _____

Email: _____